Provider Access Policy

Ratified by the Board of Trustees	
Signed by the Board of Trustees:	**Date: 10.02.2026**
To be reviewed every 2 years:	**Date: 10.02.2028**

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1. Introduction

1.1. At Kitts Green we aim to provide all learners from year 8 with meaningful opportunities to explore a wide range of future options.

1.2. This policy statement sets out the Academy's arrangements for managing the access of providers to learners at the Academy for the purpose of giving them information about the provider's education or training offer. This compiles with the Academy's legal obligations under Section 42B of the Education Act 1997.

1.3. As an Academy we aim to

- Develop knowledge and awareness amongst our learners of all career pathways available to them, including technical qualifications and apprenticeships
- Support learners in learning more about opportunities for education and training, before they make crucial choices about their future options
- Prevent learners becoming NEET (not in education, employment or training)
- Provide high quality careers education and guidance as it supports them to acquire the self-development and career management skills they need to achieve positive destinations.

1.4. This policy has been developed and is reviewed annually by the Careers Leader and SLT link to Careers – Kate Fischer – Deputy Headteacher

2. Statutory Requirements

2.1. Schools are required to ensure that there is an opportunity for a range of education and training providers to access learners in years 8 onwards for the purpose of informing them about approved technical education, qualifications, apprenticeships.

2.2. Schools must provide a minimum of 6 encounters with technical education or training providers to all learners in years 8 to 13. (*Please note: Kitts Green currently only has learners up to KS3)*

2.3. Schools must have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils

This is outlined in:
Section 42B of the Education Act 1997
Education and Skills Act 2008
The School Information (England) Regulations 2008
The Skills and Post-16 Education Act 2022
Guidance from the Department for Education (DfE) on careers guidance and access for education and training providers

3. Learner Entitlement

3.1. All our learners in year 8 to 9 are entitled to:

- Find out about a wide range of meaningful opportunities; further education training, technical education qualifications, supported internships and inclusive apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point. We are committed to encourage all learners to make decisions about their futures based on impartial information
- Hear from a range of local destination providers about opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make application for the full range of academic and technical courses

Have a minimum of 2 encounters with providers *(Please note: Kitts Green Academy currently only has learners until KS3)*

3.2. Learners in year 8 and 9

All learners in these year groups are offered:

- 2 encounters with education and training providers
- All pupils must attend
- Encounters can take place any time during year 8, and between 1 September and 28 February during year 9

3.3. Meaningful encounters with providers

Our Academy is committed to providing meaning encounters for all learners.

A meaningful encounter:

- Is where the pupil can explore what it is like to learn, develop and succeed in that environment
- Involves meeting both staff and learners/trainees
- Has a clear purpose
- Involves a 2-way interaction between the pupil and the provider
- Includes information about the provider, qualifications and routes provider offers and careers these could lead to
- Describes what learning or training with the provider is like
- Is followed by opportunities for learners to reflect on the insights, knowledge or skills gained through the encounter

4. Management of provider access requests

4.1. Procedure

A provider wishing to request access should contact:

Amy Yates – Careers Lead

Telephone – 0121 594 0890
Email – enquiry@kittsgreen.thrive.ac and
a.yates@kittsgreen.thrive.ac

4.2. Opportunity for access

4.3. There are several events, integrated into our careers programme, that offer providers an opportunity to come into school to speak to our learners and/or their parents/carers. Examples of these include, school assemblies, timetabled Careers or Life lessons, and our Annual Careers, Raising Aspirations and PfA events. Learners may also travel to visit destination providers as part of school day facilitated by the Academy

4.4. Please speak to our Careers Leader to identify the most suitable opportunity for you.

In the below table, we've provided some examples

	Autumn	Spring	Summer
Year 7		-Linking with Jigsaw PSHE Curriculum – Dreams and Goals -Wilmott Dixon – Personal Branding workshops	-Group sessions (skills builder) -Assembly introducing Birmingham Careers Service
Year 8	-Group sessions (skills builder) -National Trust – Blossoming Gardens project	-Preparation for Adulthood Event (open to all destination providers including FE, supported internships, apprenticeships and/or community pathway providers, overview of LMI and skills requirement) -Linking with Jigsaw PSHE Curriculum – Dreams and Goals	-Visits or tasters from local colleges, training providers and or supported internship providers -Assembly led by Birmingham Careers Service (post 16 options EET)
Year 9	-Meetings with external careers adviser (provided	-Preparation for Adulthood Event (open to all destination providers	-Free2Dream entrepreneur workshops

	by Birmingham Careers Service) -Introduction to Construction – focusing on routes into construction, facilitated by Wilmott Dixon -Group sessions (skills builder)	including FE, supported internships, apprenticeships and/or community pathway providers, overview of LMI and skills requirement) -Linking with Jigsaw PSHE Curriculum – Dreams and Goals -Visits or tasters from local colleges, training providers and or supported internship providers	

Additionally, all learners have the opportunity to engage in character building enrichment activities such as Judo coaching and Commando Joe sessions.

4.5. Live/Virtual encounters

4.5.1. We will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school hall. We will need to carry out technology checks in advance to make sure systems are compatible.

4.6. Granting and refusing provider access requests

4.6.1. Each access request will be considered on a case-by-case basis. We will grant access requests where there is opportunity for a positive contribution to our careers programme.

4.7. Safeguarding

4.7.1. Our safeguarding policy outlines our Academy's procedure for checking the identify and suitability of visitors. All education and training providers will be expected to adhere to this policy.

4.8. Premises and facilities

4.8.1. We will provide an appropriate room or assembly hall with the necessary equipment providers require to carry out their visit effectively, details will be agreed with the provider.

4.8.2. Providers are welcome to leave a copy of their prospectus or other relevant course literature with our careers lead – Amy Yates

4.8.3. Providers will be met and supervised by a member of staff who will facilitate their visit.

5. Working with parents/carers

5.1. We aim to involve parents and carers in our careers programme and welcome your attendance at encounters with providers in school. If you would like to speak to the school about encounters with providers, please contact Amy Yates (Careers Lead) on 0121 594 0890

5.2. We also welcome feedback from parents and carers to help improve our offer of encounters with providers

6. Previous Providers

We have invited a range of destination providers from the local area to speak to our learners/parents. These include:

-Birmingham Careers Service
-SENDIASS
-Travel Assist
-NHS England – Choices College
-Nova Training
-South and City College
-Trinity College
-Healthwatch
-Birmingham Mind
-Solihull Sixth Form College

7. Learner destinations

Last academic year (2024/2025) our Year 9 learners moved to a range of destination providers after school.

Riverside	45%
Titan St George	36%
Awaiting SENAR	9 %
NEET	9 %

8. Complaints

Any complaints related to provider access can be raised following the school complaints procedure.

Kate Fischer – Deputy Headteacher / Designated Safeguarding Lead
k.fischer@kittsgreen.thrive.ac

9. Links with other trust policies

- Safeguarding Policy
- Education Visits Policy
- Complaints policy
- SEND Policy
- Equality and Diversity Policy

10. Monitoring Arrangements

10.1. Our Academies arrangements for managing the access of education and training providers to learners are monitored by Kate Fischer – Deputy Headteacher.

10.2. This policy will be reviewed by Kate Fischer – Deputy Headteacher & Amy Yates – Careers Lead annually and approved by the governing board at every review.

11. Changes

Description	Date	Page	Section
NA new policy	February 2026		